



Youth Support Worker (3 positions)
Sipekne'katik First Nation

Application Deadline:
Thursday May 2, 2024 at 12:00noon

Anticipated Start Date:
June 18, 2024

General Description:

Under the Direction of the Recreation Manager, the Youth Support Worker will be responsible for supporting the “Before the Bell/ After the Bell programming and supporting evening recreational programs. These programs aim to provide an outlet for youth to develop peer relationships and to promote leadership, teamwork, and positive relationships within the community.

Responsibilities:

This position will require availability during the day and evenings as required.

- Supervise and support Before the Bell and After the Bell programming.
- Open/Close gym as per established procedures.
- Prepare and Monitor sign-in and stat sheets to capture daily use.
- Support the delivery of structured and free play for various levels of participation.
- Interpret and implement safety procedures of facility, programs and youth attending.
- Support special events that may be hosted by the community in partnership with the recreation department or its facilities.
- Perform regular and routine checks of the facility; bathrooms, lobby, equipment room, hallways, etc. to ensure facility is being respected and participant safety remains a priority.
- Record and report all incidents/accidents with appropriate and accurate paperwork to supervisor.
- Actively address inappropriate behaviours from participants immediately (swearing, bullying, fighting, etc.)
- Complete a walk-through of the facility prior to opening/closing to ensure all equipment, safety checks and procedures for opening/closing are complete.
- Maintain and asset status and equipment inventory.
- Alert Supervisor/Manager when assets need to be replenished or equipment needs repairing/replacing.
- Ensure music that is being played remains appropriate for all ages.
- Participate in PDs, workshops and courses as required.
- Other duties as reasonably required by the Manager/Director; may include, but not limited to: report writing, facilitation, and/or special projects.



This work description has been designed to indicate the general nature and level of work performed by employees in this classification. It is not defined to contained or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Qualifications:

- Related work or volunteer experience with recreational programs/activities.
- Post secondary education in a related field is preferred, but not required.
- A genuine interest in recreational programing and healthy lifestyles.
- Must be dependable, people oriented and comfortable working with all ages.
- Experience working in a First Nations Community is required.
- Must be adaptable and flexible
- A criminal records check is required. Having a Criminal record is not a determinate factor.
- A Child Abuse Registry/Vulnerable Sector check is required.

Benefits

Starting salary will be commensurate with qualifications and experience. This position comes with a variety of benefits including health, dental, disability and life insurances, an employee & family assistance program and an employer pension plan.

Please apply with a resume, cover letter, criminal records check, child abuse registry and three work references to:

Human Resource Department

Email employmentapplication@sipeknekatik.ca

Or

Mai/drop off: 522 Church Street, Indian Brook, NS B0N 1W0

We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. The Band will not assume any expenses related to any job application process, included but not limited to travel, relocation, and application development. Please note certain positions come with mandatory employee benefits.

Only those applicants who qualify for an interview will be contacted.