



**Duly Convened Sipekne'katik Band Council Meeting Minutes**  
**Tuesday, March 19<sup>th</sup>, 2024**  
**Council Chambers**  
**10:00 AM**

**1. Called to Order:** The meeting was called to order by Chief Michelle Glasgow at 10:56 AM.

**2. Opening Prayer:** Councillor Rufus Copage gave the opening prayer.

**3. Roll Call:**

**Council Present:**

Chair, Chief Michelle Glasgow  
Councillor Rufus Copage  
Councillor Thomas J. Howe  
Councillor Justin W. Johnson  
Councillor Timothy Nevin  
Councillor Eldon Paul  
Councillor De-Anne Sack

**Absent:**

Councillor Doreen Knockwood (Excused)

**Quorum: 7**

Councillor Brooke Willis arrived via Zoom at 10:58 AM. **Q/8**

Councillor Cheryl Gehue arrived at 11:02 AM. **Q/9**

Councillor Lena Knockwood arrived at 11:02 AM. **Q/10**

Councillor Gerry Augustine arrived via Zoom at 11:08 AM. **Q/11**

Councillor Keith Julian arrived at 1:52 PM. **Q/12**

**Staff:**

Brian Dorey, Director of Operations  
Jenna Howe, Minute Taker  
Stuart Knockwood, Director of Administration  
Mallory Wilcox, Minute Taker  
Monica Beckett, Interim Executive Finance Officer arrived at 11:00 AM.

**Guests:**

Sean Kee, Auditor, Lenahan McCain & Associates arrived at 11:05 AM.  
Andy Lenahan, Auditor, Lenahan McCain & Associates arrived at 11:05 AM.

**4. Adoption of Agenda:**

**Motion #1**

Moved by Councillor Rufus Copage, seconded by Councillor De-Anne Sack, (to accept the Duly Convened Sipekne'katik Band Council Meeting Agenda of March 19<sup>th</sup>, 2024, as presented).

**Motion Carried Unanimously.**

**5. Review and Adopt Previous Minutes:**

5.1. June 14<sup>th</sup>, 2022:

**Motion #2**

Moved by Councillor Thomas J. Howe, seconded by Councillor Timothy Nevin, (to accept the Duly Convened Sipekne’katik Band Council Meeting Minutes of June 14<sup>th</sup>, 2022, with amendments).

**Motion Carried Unanimously.**

Councillor Brooke Willis arrived via Zoom at 10:58 AM.

5.2. June 15<sup>th</sup>, 2022:

**Motion #3**

Moved by Councillor Justin W. Johnson, seconded by Councillor Thomas J. Howe, (to accept the Duly Convened Sipekne’katik Band Council Meeting Minutes of June 15<sup>th</sup>, 2022, with amendments).

**Motion Carried Unanimously.**

5.3. August 1<sup>st</sup>, 2023:

**Motion #4**

Moved by Councillor Rufus Copage, seconded by Councillor De-Anne Sack, (to accept the Duly Convened Sipekne’katik Band Council Meeting Minutes of August 1<sup>st</sup>, 2023, with amendments).

**Motion Carried Unanimously.**

5.4. March 5<sup>th</sup>, 2024:

**Motion #5**

Moved by Councillor Thomas J. Howe, seconded by Councillor Eldon Paul, (to accept the Duly Convened Sipekne’katik Band Council Meeting Minutes of March 5<sup>th</sup>, 2024, as presented).

**Motion Carried Unanimously.**

5.5. March 12<sup>th</sup>, 2024:

**Motion #6**

Moved by Councillor Rufus Copage, seconded by Councillor De-Anne Sack, (to accept the Duly Convened Sipekne’katik Band Council Meeting Minutes of March 12<sup>th</sup>, 2024, as presented).

**Motion Carried Unanimously.**

**6. Interim Executive Finance Officer Report:**

Monica Beckett arrived at 11:00 AM.

Councillor Cheryl Gehue arrived at 11:02 AM.

Councillor Lena Knockwood arrived at 11:02 AM.

Councillor Brooke Willis logged off at 11:05 AM.

6.1. 2021 – 2022 Draft Audit Review:

Sean Kee, Lenehan McCain & Associates Auditor arrived at 11:05 AM.

Andy Lenehan, Lenehan McCain & Associates Auditor arrived at 11:05 AM.

Councillor Gerry Augustine arrived via Zoom at 11:08 AM.

Councillor Brooke Willis arrived in person at 11:33 AM.

Councillor Gerry Augustine arrived in person at 12:03 PM.

The Draft Audit for Sipekne’katik was presented by Andy Lenehan.

The Draft Audit for Wallace Hill Development Inc. was presented by Sean Kee.

**Motion #7**

Moved by Councillor Lena Knockwood, seconded by De-Anne Sack, (to accept the draft audit as presented by auditors Lenehan McCain and Associates for fiscal year 2021-2022 for Sipekne'katik).

**Motion Carried Unanimously.**

**Motion #8**

Moved by Councillor Timothy Nevin, seconded by Councillor Thomas J. Howe, (to accept the draft audit as presented by auditors Lenehan McCain and Associates for fiscal year 2021-2022 for Wallace Hill Development Inc.).

**Motion Carried Unanimously.**

Sean Kee logged off at 12:12 PM.

Andy Lenehan logged off at 12:12 PM.

6.2. 2024-2025 Draft Budget Review:

The 2024-2025 Draft Budget was presented by Monica Beckett.

**10-minute break at 12:39 PM.**

**Reconvened at 12:50 PM.**

**Motion #9**

Moved by Councillor Rufus Copage, seconded by Councillor De-Anne Sack, (to accept the draft budget as presented for the fiscal year 2024-2025).

**Motion Carried Unanimously.**

6.3. FAC – Q3 Reports:

**Motion #10**

Moved by Councillor Thomas J. Howe, seconded by Councillor Eldon Paul, (to accept the 2023-2024 Quarter 3 reports as presented).

**Motion Carried Unanimously.**

6.4. NOBA #0051 - \$15,726.00:

**Motion #11**

Moved by Councillor Eldon Paul, seconded by Councillor Thomas J. Howe, (to amend the 2023-2024 budget to include ISC NOBA #0051 for the health departments associated with healthy living funding in the amount of \$15,726.00).

**Motion Carried Unanimously.**

6.5. NOBA #0052 - \$13,857.93:

**Motion #12**

Moved by Councillor Rufus Copage, seconded by Councillor Justin W. Johnson, (to amend the 2023-2024 budget to adjust ISC Cash Flow Adjustment #0008 with NOBA #0052 in the amount of \$13,857.93 as overfunded for the housing internship program through CMHC).

**Motion Carried Unanimously.**

6.6. Amendment #128 - \$9,098.00:

**Motion #13**

Moved by Councillor Gerry Augustine, seconded by Councillor Eldon Paul, (to approve ISC Amendment #128 in total of \$9,098.00 for community facilities with the O&M Department for the 2023-2024 fiscal year).

**Motion Carried Unanimously.**

**Motion #14**

Moved by Councillor Lena Knockwood, seconded by Councillor Thomas J. Howe, (to amend the 2023-2024 budget to include ISC Amendment #128 for the O&M Department in the amount of \$9,098.00).

**Motion Carried Unanimously.**

6.7. Amendment #129 – 2024-2025 Funding Agreement:**Motion #15**

Moved by Councillor Eldon Paul, seconded by Councillor Brooke Willis, (to approve ISC Amendment #129 in total of \$14,251,596.00 for all departments as laid out in the Contribution Agreement for the 2024-2025 fiscal year).

**Motion Carried Unanimously.**

**Motion #16**

Moved by Councillor Timothy Nevin, seconded by Councillor Brooke Willis, (to set the 2024-2025 for ISC funded programs as laid out in ISC Amendment #129 in the amount of \$14,251,596.00).

**Motion Carried Unanimously.**

6.8. Gift Cards – 2024-2025:**Motion #17**

Moved by Councillor Eldon Paul, seconded by Councillor Thomas J. Howe, (to approve the purchase of gift cards as presented for the 2024-2025 fiscal year from Gift Card Warehouse, Superstore, and Sobeys for department programming in the year in the amount of \$292,775.00).

**Motion Carried Unanimously.**

6.9. Gift Cards – Band Designate:**Motion #18**

Moved by Councillor Rufus Copage, seconded by Councillor Justin W. Johnson, (to approve the purchase of gift cards for the Band Designate Program in the amount of \$15,775.00 from giftcardwarehouse.com).

**Motion Carried Unanimously.**

6.10. Residential School – Radar and Equipment:**Motion #19**

Moved by Councillor De-Anne Sack, seconded by Justin W. Johnson, (to approve the purchase of a ground penetrating radar from Sensors and Software in the amount of \$50,332.00 which is coming out of the residential school funding from CIRNAC, as recommended by Dr. Jonathan Fowler).

**Motion Carried Unanimously.**

6.11. RCS Projects:

Councillor Keith Julian arrived at 1:52 PM.

**Motion #20**

Moved by Councillor Eldon Paul, seconded by Councillor Justin W. Johnson, (to approve the expenses incurred to date with RCS for invoices J021263 \$20,641.70 and J021260 \$32,446.23).

**Motion Carried Unanimously.**

6.12. Bergman Electrical:

**Motion #21**

Moved by Councillor Rufus Copage, seconded by Councillor Lena Knockwood, (to approve the installation expenses incurred for the community centre generator from Bergman Electrical in the amount of \$18,220.94).

**Motion Carried Unanimously.**

6.13. Laptops:

**Motion #22**

Moved by Councillor Justin W. Johnson, seconded by Councillor Eldon Paul, (to approve the expenses incurred to date with IMP solutions for 15 Laptops as per quote #286863-186929-02 for \$19,331.90).

**Motion Carried Unanimously.**

6.14. Kitchen Cabinets for 5 Popular Street Apartments (19 Units):

**Motion #23**

Moved by Councillor Thomas J. Howe, seconded by Councillor Brooke Willis, (to approve the kitchen cabinets for the 19 units at 5 popular street apartments from Mike's Country Kitchens for the amount of \$195,033.06).

**Motion Carried Unanimously.**

6.15. Modular House Installation:

**Council Moved In-Camera at 2:00 PM**

Councillor Brooke Willis was excused due to conflict at 2:00 PM.

Councillor Eldon Paul was excused due to conflict at 2:00 PM.

Councillor Timothy Nevin was excused due to conflict at 2:00 PM.

Brian Dorey departed at 2:10 PM.

Councillor Brooke Willis returned at 2:14 PM.

Councillor Eldon Paul returned at 2:14 PM.

Councillor Timothy Nevin returned at 2:14 PM.

**Council Moved Out of In-Camera at 2:14 PM**

**Motion #24**

Moved by Councillor Lena Knockwood, seconded by Councillor Cheryl Gehue, (to approve the rate of \$20,000.00 for each modular home to be put together by the selected contractor who meets all the terms and conditions of our contract).

**Motion Carried Unanimously.**

**Council Moved In-Camera at 2:15 PM**

**Council Moved Out of In-Camera at 2:33 PM**

6.16. Open Top Containers for the Diversion Centre:

Chief Michelle Glasgow stepped out at 2:34 PM, and appointed Councillor De-Anne Sack as Chair in her absence.

**Motion #25**

Moved by Councillor Justin W. Johnson, seconded by Councillor Thomas J. Howe, (to approve the quotes for three open top containers from Drive Products in the amount of \$54,175.68 which are compatible with the Diversion Centre truck).

**Motion Carried Unanimously.**

6.17. Minimum Wage Increase: Tabled for next meeting.

6.18. BCR's – Change of Address:

Chief Michelle Glasgow returned and resumed as Chair at 2:43 PM.

**Motion #26**

Moved by Councillor Eldon Paul, seconded by Councillor Justin W. Johnson, (to accept BCR #2023-2024-026 for Project #268-60437 – for one address to be changed from [redacted] to [redacted]).

**Motion Carried Unanimously.**

Councillor Keith Julian returned at 2:49 PM.

**Motion #27**

Moved by Councillor Timothy Nevin, seconded by Councillor Justin W. Johnson, (to accept BCR #2023-2024-027 for Project #267-78001 – for one address to be changed from [redacted] to [redacted]).

**Motion Carried Unanimously.**

Monica Beckett departed at 2:53 PM.

**7. Director of Administration Report:**

7.1. Bylaw Enforcement Officer Update:

Councillor Timothy Nevin was excused due to conflict at 2:54 PM.

Millbrook has sent their job description, and HR is currently creating one to fit Sipekne'katik's needs. A potential 90-day hire was discussed.

**Moved In-Camera at 2:55 PM**

**Moved Out of In-Camera at 3:06 PM**

Councillor Timothy Nevin returned at 3:06 PM.

7.2. Sipekne'katik Wellbeing Program:

**Motion #28**

Moved by Councillor Justin W. Johnson, seconded by Councillor Lena Knockwood, (to put an additional \$100,000.00 in the Stay in School Incentive Program GIC, with funding from the

Prevention/Child and Family Wellbeing Program).

**Motion Carried Unanimously.**

**Moved In-Camera at 3:17 PM.**

Band Staff; Stuart Knockwood, Mallory Wilcox, and Jenna Howe were excused at 3:20 PM.

Councillor Lena Knockwood departed at 3:30 PM.

Staff returned at 3:58 PM.

**Moved Out of In-Camera at 3:58 PM.**

**8. Director of Operations Report, Presented by the Director of Administration:**

8.1. Ainsley Property ATR:

Ainsley Property is now registered in the Band's name. Environmental assessment field work has been done; we are now waiting on the report. The Land Use Plan has been completed. The ATR Application is complete with the BCR pending Council Approval.

**Motion #29**

Moved by Councillor De-Anne Sack, seconded by Councillor Justin W. Johnson, (to accept BCR #2023-2024-023 for the Ainsley Property ATR, lot #424, PID #45090628 – Sandy Desert Road, Hardwood Lands).

**Motion Carried Unanimously.**

The BCR was circulated for signatures.

8.2. Impact Assessment BCR: Tabled for review by the Consultation Portfolio Holders.

8.3. Elemental Energy – Financial Close on Higgins and Wedgeport Wind Projects: Tabled for review by Consultation Portfolio and Economic Development Portfolios Holders.

8.4. CMM Land Claim Research BCR: Tabled for discussion tomorrow at Portfolio meetings.

8.5. Snow Crab Buyer RPF:

Councillor Cheryl Gehue was excused due to conflict at 4:16 PM.

The two potential Snow Crab buyers are A&L Seafoods and Clearwater.

The recommendation is Clearwater for .20¢ above shore-price.

**Motion #30**

Moved by Councillor Justin W. Johnson, seconded by Councillor Gerry Augustine, (to accept Clearwater as the buyer for the Sipekne'katik 2024 Snow Crab quota).

**Motion Carried Unanimously.**

8.6. [redacted]: Tabled.

8.7. Public Works Department: Tabled.

**9: Adjournment:**

**Motion #31**

Moved by Councillor Gerry Augustine, seconded by Councillor De-Anne Sack, (to adjourn the

meeting at 4:25 PM).

**Motion Carried Unanimously.**

X

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Chief Michelle Glasgow

X

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Jenna Howe  
Minute Taker