



Job Opportunity
Certified Day Care Worker (Jordan's Principal – 1 year term)

Sipekne'katik First Nation

Closing date: **Open until filled – to start immediately.**

General Description:

Under the direction of the Daycare Manager, this position is responsible for providing a safe and caring environment for children, ages one to four, in a daycare setting.

Responsibilities:

- Provide literacy programming for children including such activities as music and singing, story reading lessons, season-appropriate craft activities, games and physical movement activities.
- Create a positive and warm environment so children may feel free to express themselves and choose activities suitable to their age and abilities.
- Engage the children in the Mi'kmaq language to support them in learning Mi'kmaq and also support first language learning.
- Teach and practice nutrition as provided by Supervisor.
- Maintain contact with parents, or guardians, through informal meetings as well as scheduling conferences to discuss each child's progress and needs with Supervisor.
- Maintain records of each child's program and suggest ways in which parents can stimulate their child's learning and development from home.
- Work one-on-one with children under Jordan's Principal.
- Maintain a tidy and clean play and work area as directed by Supervisor.
- Notify Supervisor of any escalating issues or concerns.
- Other related duties as determined by the Supervisor.

Qualifications:

- An Early Childhood Education Certification is required.
- Demonstrated genuine interest in working with children, including children with special needs.
- Preference will be given to applicants from a Mi'kmaq First Nations Community.
- Open to, and interested in, obtaining the required skills and competencies for the position.
- A criminal record check and Child Abuse Registry is required.

Please apply with a resume, cover letter (applicants who self-identify as indigenous are to state their community ties in their cover letter) and criminal records check to:

Human Resource Manager

Email employmentapplication@sipeknekatik.ca

Mail/drop off: 522 Church Street, Indian Brook, NS B0N 2H0

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. The Band will not assume any expenses related to any job application process, included but not limited to travel, relocation, and application development. Please note certain positions come with mandatory employee benefits. **Only those applicants who qualify for an interview will be contacted.***