



**Employment Opportunity**  
**Wellness Coordinator**  
Closing Date: April 19, 2024

**General Description:**

Under the direction of the Director of Health the mental wellness coordinator is responsible for inspiring and promoting the development of a culture of mental, emotional, spiritual, and physical wellness and resilience in the community.

**Responsibilities:**

- Coordinate the planning and development of mental health & wellness activities for the community and promotes better integration of services for children and families (e.g. health, social services, justice, education, employment, etc.).
- Develop and deliver culturally appropriate and holistic family-focused programs, activities and events to encourage healthy family interactions.
- Organize mental health crisis response in the community as needed.
- Educate community members on suicide awareness and prevention.
- Raise awareness of and promotes safety and injury prevention programs in Sipekne'katik.
- Create a positive warm environment so clients feel safe and comfortable to express themselves.
- Create monthly activity reports that includes monthly and yearly workplans.
- Research trends, funding and new programming opportunities as it pertains to mental health.
- Maintain records of expenditures and budget tracking.
- Other related duties as determined by the supervisor.

**Qualifications:**

- Post-secondary education in health or social sciences (social work, counselling, community development, health promotion) or related field.
- Other related training/certification considered an asset.
- Experience with mental health and wellness program delivery.
- Experience organizing programs and activities for large groups.
- Experience in crisis response is an asset.
- Experience working in community development is an asset.
- Experience with injury prevention and safety awareness is an asset.
- Must be willing to work evenings, weekends, and holidays to facilitate Wellness Programs.
- Good inter-personal skills and communication.
- Ability to work with minimal supervision; must be self-motivated and reliable.
- Knowing the issues/concerns in Sipekne'katik First Nation is an asset.
- An equivalent combination of education and experience will be considered.



- Preference will be given to applicants from a Mi'kmaq First Nations Community.
- Must have a driver's license and a reliable vehicle.
- A criminal records check is required. Having a criminal record is not a determinate factor.
- Must be willing to submit to a background check as they will be working directly with children and families.

**Benefits:**

Salary: Based on qualifications and experience. This position comes with a competitive compensation package and a variety of benefits including health, dental, disability and life insurances, an employee & family assistance program and employer pension plan.

\*This competition may be used to staff further job opportunities with Sipekne'katik

**Human Resources Department**

**Email: [employmentapplication@sipeknekatik.ca](mailto:employmentapplication@sipeknekatik.ca)**

**Or**

**Mail/drop off: 522 Church Street, Indian Brook, NS B0N 2H0**

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. The Band will not assume any expenses related to any job application process, included but not limited to travel, relocation, and application development. Please note certain positions come with mandatory employee benefits. **Only those applicants who qualify for an interview will be contacted.***