



Employment Opportunity
Recreation Department

Specialized Needs Youth Support Worker
Extended Deadline September 19, 2018 (Noon)

The Specialized Needs Youth Support Worker will be responsible for supervising and engaging youth/children, with pre-determined special needs, to participate in a number of recreational programs as well as to nurture their competitiveness and sportsmanship. The Sipekne'katik Community & Youth Recreation Program encourages the role of the Specialized Needs Youth Support Worker to maintain a positive attitude to model such qualities as fairness, leadership, and to be a reflection of a positive role model. Other tasks may be assigned by the Recreation Manager within the spectrum of work required of the position.

DUTIES & RESPONSIBILITIES

- Plan and deliver individualized, structured and free play for specialized needs child(ren)/youth
- Promote healthy living
- Bring out & ensemble equipment needed for programs, ensure safety and compatibility for the designated youth.
- Ensure a safe and health environment
- Routine checks to ensure bathrooms, hallways, stairwell, door entrances, lobby and gymnasium are free from destruction and vandalism
- Supervise all children and youth participants attending programs
- Record all incidents/accident reports and pass all forms into recreation manager within 24 hours of incident
- Set forth rules with children and youth
- Address any issues arising immediately; swearing, bullying, fights etc.
- Assesses risk and uses emergency procedures as required
- Assist any certified instructors in the delivery of programs and supervision of participants
- Follow policies, procedures and code of ethics set in place
- Maintains Confidentiality
- Participates in professional workshops, courses and ongoing learning.

SKILLS AND ABILITIES

- Must be self motivated
- Must be dependable**
- Must be reliable
- Experience in a variety of sports and other physical activities
- Must be able to engage children and youth

- Daily reporting will be required
- Time management and organizational skills
- Ability to work independently
- Flexible work hours with different age groups
- Proactive, professional, prompt, and reliable attendance to work
- Patient and calm under pressure
- Work in noisy environment
- Adaptable
- Bondable
- Must have open communication with Parents/guardians of youth/child(ren)
- Must have access to reliable transportation

CORE REQUIREMENTS

- Grade 12 Diploma or equivalent with at least 2 years experience working with specialized needs youth
- Graduated Youth Worker/Certified Support Worker
- Must be available to work weekends and/or holidays * as requested*
- Work experience must pertain to job position
- Must work well with children and youth
- Will be required to work outside in various climate conditions
- Administrative abilities are an asset
- Communication with parents/guardians
- Coaching Certificates are an asset, but not a requirement
- Criminal Record Check
- Child Abuse Registry Check
- Current First Aid and CPR
- References Required with contact information

Application package: resume, cover letter, three work references (include phone & email with each reference), Criminal Record and Child Abuse Registry Check

Dawn McDonald, Human Resources Manager
 Email employmentapplication@sipeknekatik.ca

Or mail/drop off to HR department: Sipekne'katik Band, 522 Church Street
 Indian Brook NS, B0N 1W0

Only those selected for an interview will be contacted.
Late and incomplete applications will not be accepted.

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