



October 15, 2019

RE: CHRISTMAS DISBURSEMENT APPLICATION

Dear Band Members,

On behalf of our Chief and Council, I am pleased to announce we will be providing Christmas Assistance of \$300 per Sipekne'katik band member. This will be disbursed to each registered band member 18 years and older as of **December 31, 2019**. Assistance for registered band members who are 17 and under (minors) will be held in trust until they turn 18 years old. Minors do not have to apply for the assistance, their assistance will be automatically allocated on their behalf to trust.

Enclosed with this letter is the application that must be completed and submitted to the band no later than **January 10, 2020 at 12:00pm noon**. The band will not accept any late applications under any circumstances.

**Submission Criteria**

All applications must be signed and dated. The band reserves the right to request documentation such as, and not limited to, a court ordered or proof of marriage. For couples who are applying together the band member's name who is at the top of the application will receive the disbursement. If you wish to apply individually to receive your own cheque you will be required to fill out a separate application.

You can send your application by using the following methods:

1. **Mail to:** **Sipeknekatik**  
**Attention: Monica Henneberry**  
**522 Church Street**  
**IndianBrook, Nova Scotia B0N2H0**
2. **Hand Deliver to the Band Office marked as Attention: Monica Henneberry**
3. **Fax to 902-758-2017**
4. **Scan/Fax to email to [christmas@sipeknekatik.ca](mailto:christmas@sipeknekatik.ca)**

**Disbursements:** Christmas Disbursement payments will be released at the community center on **December 2, 2019 from 10am to 2pm**. If you cannot make that day, disbursement payments can be picked up at the band office from **December 3 to December 20, 2019** and again **on January 6 to January 24, 2020**.

Band members will be responsible for making suitable arrangements to collect their payment. If you wish to have your payment mailed, please check the mail box provided on the application page. If you are arranging for another band member to pick up your payment, please indicate who you are authorizing to pick up on your behalf. Otherwise, band members will be expected to pick their payment in person at the band office. It will be at the bands discretion to release any and all payments.

Finally, please be advised that payments not picked up by **January 24, 2020**, or any registered band members who has not applied for the Christmas assistance will be forwarded to the trust. If you need assistance with your application, Monica Henneberry will be available throughout this process.

In the Spirit of Christmas



Chief Michael Sack  
Sipekne'katik



**\*\*\*\*Christmas Disbursement Application 2019\*\*\*\***

1. **Last Name:** \_\_\_\_\_

2. **First Name:** \_\_\_\_\_

3. **Phone Number:** \_\_\_\_\_

4. **Full Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

5 (a): How would you like to receive your cheque?

Please circle your choice

Pick up In Person

Mailed Out

Authorized Member to Pick up For You

5 (b): Do you wish for your address  
Band elections, referendums, and

to be included in our mail out list for the purposes of  
Other Sipekne'katik notices.

YES

No

6. **Band Number:** (ex:0250000001) **0/2/5/** \_/\_/\_/\_/\_/\_/\_/\_/\_/\_

7. **Date of Birth:** (DD/MM/YYYY) \_\_\_\_\_

**8. Spouse/Common Law Information**

Last Name

FirstName

Band Number

0/2/5/ / / / /

*"This Section for Internal Office Use Only"*

Total Payment

Approval Signature

APPLICATIONS **MUST BE SUBMITTED TO THE BAND BY January 10, 2020 by 12 p.m.**  
**THE BAND WILL NOT ACCEPT ANY LATE APPLICATIONS.** All information provided on  
this form will remain private and confidential.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_